RFR PROCESSING UNIT
310 GREAT CIRCLE ROAD, 3W
NASHVILLE, TN 37243
Phone: (615) 741-0636, Fax (615) 413-1941
Email: RFR.TENNCARE@TN.GOV

REQUEST FOR RELEASE

Deceased Person's Name: _____
First *Middle* *Last*

Person Submitting Request

Name: _____

Address: _____
Street Address *Suite #*

_____
City *State* *Zip Code*

Phone: _____ Email: _____

Information About Probate Court Case

Has a probate court case been filed? If yes, check the box and fill out the rest of this section. ☐

County the case was filed in: _____ Date the case was filed: _____

Court Case Number: _____

Request that TennCare Waive or Delay Recovery of Claim

Are you are asking TennCare to waive (drop) or delay recovery of its claim? If yes, check any boxes that apply. See the instructions at the bottom of this page for the other documents you must send us with this page.

Deceased is survived by a child under 21 ☐ Deceased had long-term care insurance ☐

Deceased is survived by a child that the Social Security Administration determined to be blind or permanently and total disabled. ☐

Deceased is survived by a spouse ☐ Surviving Spouse's SSN _____

Surviving spouse's full name _____

Information about Trust

Is the deceased the beneficiary of a trust? If yes, check this box and list the trustee's contract information below ☐

Name: _____

Address: _____
Street Address *Suite #*

_____
City *State* *Zip Code*

Phone: _____ Email: _____

INSTRUCTIONS:
1. Email, mail or fax this completed page and the deceased's death certificate, to the RFR Processing Unit. The email, address, and fax number is at the top of this page.
2. If the deceased is survived by a child under 21, send a copy of the child's birth certificate with this page.
3. If the deceased had long-term care insurance, send a copy of the policy documents with this page.
4. If the deceased was survived by a blind or disabled child, send a copy of the child's birth certificate and the determination/award letter from the Social Security Administration with this page.
5. If the deceased is the beneficiary of a trust, send us a copy of the trust with this page.

- Do you need help talking with us or reading what we send you?
- Do you have a disability and need help getting care or taking part in one of our programs or services?
- Or do you have more questions about your health care?

Call us for free at 866-389-8444. We can connect you with the free help or service you need. (For TRS call: 711)

We obey federal and state civil rights laws. We do not treat people in a different way because of their race, color, birth place, language, age, disability, religion, or sex. Do you think we did not help you or you were treated differently because of your race, color, birth place, language, age, disability, religion, or sex? You can file a complaint by mail, by email, or by phone. Here are two places where you can file a complaint:

TennCare Office of Civil Rights Compliance 310 Great Circle Road, Floor 3W Nashville, Tennessee 37243 **Email:** HCFA.Fairtreatment@tn.gov **Phone:** 1-855-857-1673 (TRS 711) **You can get a complaint form online at:** http://www.tn.gov/assets/entities/tenncare/attachments/complaintform.pdf	**U.S. Department of Health & Human Services, Office for Civil Rights** 200 Independence Ave SW, Rm 509F, HHH Bldg., Washington, DC 20201 **Phone:** 1-800-368-1019 **(TDD):** 1-800-537-7697 **You can get a complaint form online at:** http://www.hhs.gov/ocr/office/file/index.html **Or you can file a complaint online at:** https://ocrportal.hhs.gov/ocr/portal/lobby.jsf

Do you need free help with this letter?

If you speak a language other than English, help in your language is available for free. This page tells you how to get help in a language other than English. It also tells you about other help that's available.

Spanish: **Español**

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística.
Llame al 866-389-8444 (TRS:711).

Kurdish: **كوردى**

ئاگادارى: ئەگەر بە زمانى كوردى قسە دەكەيت، خزمەتگوزاريەكانى يارمەتى زمان، بەخۆرايى، بۆ تۆ بەردەستە. پەيوەندى بە
866-389-8444 (TRS:711)..بكە

Arabic: **ربيةلعا**

وظةملح: اذا متتكل ةللغا ربيةلعا اتمدخ دةعالمسا ويةللغا رةفومتكلا انجام. اتصل مقبر: 866-389-8444
(TRS: 711)مقر فتاه صملا و ملبكا

Chinese: **繁體中文**

注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電866-389-8444
(TRS: 711).

Vietnamese: **Tiếng Việt**

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số
866-389-8444 (TRS:711).

Korean: **한국어**

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다.
866-389-8444 (TRS:711).번으로 전화해 주십시오.

French: **Français**

ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 866-389-8444 (TRS:711).

Amharic: **አማርኛ**

ማስታወሻ: የሚናገሩት ቋንቋ ኣማርኛ ከሆነ የትርጉም እርዳታ ድርጅቶች፣ በነጻ ሊያግዝዎት ተዘጋጀተዋል፡ ወደ ሚከተለው ቁጥር ይደውሉ 866-389-8444 (መስማት ለተሳናቸው:TRS:711).

Gujarati: **ગુજરાતી**

સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:શુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો
866-389-8444 (TRS:711) .

Laotian: **ພາສາລາວ**

ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັງຄ່າ, ແມ່ນມີພ້ອມໃຫ້ທ່ານ. ໂທຣ 866-389-8444
(TRS:711).

German: **Deutsch**

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 866-389-8444 (TRS:711).

Tagalog: **Tagalog**

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 866-389-8444 (TRS:711).

Hindi: **हिंदी**

ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 866-389-8444
(TRS:711) . पर कॉल करें।

Serbo-Croatian: **Srpsko-hrvatski**

OBAVJEŠTENJE: Ako govorite srpsko-hrvatski, usluge jezičke pomoći dostupne su vam besplatno.
Nazovite 866-389-8444 (TRS- Telefon za osobe sa oštećenim govorom ili sluhom: 711).

Russian: **Русский**

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода.
Звоните 866-389-8444 (телетайп: TRS:711).

Nepali: **नेपाली**

ध्यान दिनुहोस्: तपाईले नेपाली बोल्नुहुन्छ भने तपाईको निम्ति भाषा सहायता सेवाहरू निःशुल्क रूपमा उपलब्ध छ । फोन गर्नुहोस् 866-389-8444
(टिटिवाइ: TRS:711 ।

Persian: **فارسی**

توجه: اگر به زبان فارسی گفتگو می کنید، تسهیلات زبانی بصورت رایگان برای شما فراهم می باشد. با
866-389-8444 (TRS:711) تماس بگیرید.